



FORT BLOCKHOUSE VISITOR NOTIFICATION

To: Fort Blockhouse Reception (Tel 02392 765206) **Fax:** 02392 765791 **E Mail:** MGS-FortBlockhouse-Reception@mod.uk

VISITORS DETAILS

<u>Date(s) of Visit:</u>			<u>Time of Arrival:</u>	

<u>Surname</u>	<u>Forename</u>	<u>Nationality</u>	<u>MOD/Military ID</u>	<u>Company Represented</u>	<u>Vehicle Registration</u>
			Y/N		
			Y/N		
			Y/N		
			Y/N		
			Y/N		
			Y/N		

SPONSOR/ESCORT DETAILS

UNESCORTED (*Please delete as appropriate)

<u>Rank/Grade:</u>		<u>Name of Sponsor:</u>	
<u>Department:</u>		<u>Contact No:</u>	
<u>Destination:</u>		<u>Sponsors Signature:</u>	
<u>Escorts Name:</u>		<u>Escorts Contact No:</u>	
<u>NOTES</u>			

NOTES:

- 1)** All visitor notifications are to be with the MGS Reception **24 hrs prior to the date of visit**, if Foreign National **7 Days prior**. Failure to inform this office may result in delays or ACCESS being DENIED.
- 2)** Escorted Guests are to be escorted **AT ALL TIMES**. At the end of the visit they are to be escorted off site.
- 3)** DIO Security Advice Notice Issue No. 44 must be adhered to.

FAILURE TO COMPLY WILL RESULT IN DELAYS OR ACCESS BEING DENIED.